

Malibu Parks Return To:  
 California State Parks  
 Attn: State Park Interpreter  
 Malibu.FieldTrips@parks.ca.gov



Will Rogers/ Topanga Return To:  
 California State Parks  
 Attn: State Park Interpreter  
 Bill.Hamm@parks.ca.gov

## RESERVATION REQUEST

Park \_\_\_\_\_ School \_\_\_\_\_  
 Date \_\_\_\_\_ Address \_\_\_\_\_  
 Alt. Dates \_\_\_\_\_ Phone \_\_\_\_\_  
 Arrival \_\_\_\_\_ Departure \_\_\_\_\_ Teacher \_\_\_\_\_  
 No. of Classes \_\_\_\_\_ Grade \_\_\_\_\_ Email \_\_\_\_\_  
 No. of Students \_\_\_\_\_ No. Adults \_\_\_\_\_ Emergency Cell Contact \_\_\_\_\_  
 Vehicle Type \_\_\_\_\_ No. \_\_\_\_\_ Other Teacher (s) \_\_\_\_\_

**Location**

<input type="checkbox"/>	Leo Carrillo
<input type="checkbox"/>	Point Mugu
<input type="checkbox"/>	Malibu Creek
<input type="checkbox"/>	Malibu Lagoon
<input type="checkbox"/>	Will Rogers
<input type="checkbox"/>	Other: _____

**Topic**

<input type="checkbox"/>	Tidepool Program (Staff Guided Only)
<input type="checkbox"/>	Ecology Program
<input type="checkbox"/>	Nature Hike
<input type="checkbox"/>	Other: _____
<input type="checkbox"/>	Beach Day: Swimming? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	Lifeguard (\$39 per hr) <input type="checkbox"/> #hours(4 min.)

(Lifeguards Required For Swimming)

**Type**

<input type="checkbox"/>	Guided
<input type="checkbox"/>	Self Guided

**Reservations** Must be made one month in advance of the proposed date of your visit to allow preparation and scheduling by park personnel. The request shall be submitted to the park and must be signed by the school principal or responsible party. The Department reserves the right to combine tours when necessary. Groups shall be accompanied by enough adult chaperones or teachers to maintain order, and their chaperones or teachers shall accompany students while in the park. If you are hiring a guide, outside of teachers or unpaid volunteers, the hired business must obtain a permit from our Special Events office prior to approval.

**Day Use Parking Fees** for school groups (K through 12) with reservations may be waived. This approved form is your parking fee waiver. Place copies in the front windshield of all vehicles with your group. **It is your responsibility to bring copies of this form. Failure to display this form may result in a citation.**

### Certification

The above described visit is an official field trip and will be under the direction of adequate supervising personnel.  
 Signed: \_\_\_\_\_, *Principal of School/ Responsible Party*

..... **FOR PARKS USE ONLY** .....

Time & Date of Tour: \_\_\_\_\_ Fee: \_\_\_\_\_

Visit is Approved  Visit is NOT Approved due to: \_\_\_\_\_

Park Staff: \_\_\_\_\_ Signature \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_