

Return To:
 California State Parks
 Attn: Parks Interpretive Specialist
 1925 Las Virgenes Rd.
 Calabasas, CA, 91302
 (818) 880-0353 ext.13
 ilsa.buelow@parks.ca.gov



GROUP

RESERVATION REQUEST

Date: _____
 To: Parks Interpretive Specialist
 Fax: (818) 880-8731
 From: _____
 Fax: _____

Park _____ School _____
 Date _____ Address _____
 Alt. Dates _____ Phone _____
 Arrival _____ Departure _____ Teacher _____
 No. of Classes _____ Grade _____ Email _____
 No. of Students _____ No. Adults _____ Emergency Cell Contact _____
 Vehicle Type _____ No. _____ Other Teacher (s) _____

Location

<input type="checkbox"/>	Leo Carrillo
<input type="checkbox"/>	Point Mugu
<input type="checkbox"/>	Malibu Creek
<input type="checkbox"/>	Malibu Lagoon
<input type="checkbox"/>	Will Rogers
<input type="checkbox"/>	Other: _____

Topic

<input type="checkbox"/>	Tidepool Program (Staff Guided Only)
<input type="checkbox"/>	Ecology Program
<input type="checkbox"/>	Nature Hike
<input type="checkbox"/>	Other: _____
<input type="checkbox"/>	Beach Day: Swimming? Yes No
<input type="checkbox"/>	Lifeguard (\$39 per hr) #hours(4 min.)

(Lifeguards Required For Swimming)

Type Guided (For Guided School Programs, please visit: <https://www.ports-ca.us/PORTSon-demand>)
 Self Guided

Reservations Must be made one month in advance of the proposed date of your visit to allow preparation and scheduling by park personnel. The request shall be submitted to the park and must be signed by the school principal or responsible party. The Department reserves the right to combine tours when necessary. Groups shall be accompanied by enough adult chaperones or teachers to maintain order, and their chaperones or teachers shall accompany students while in the park. If you are hiring a guide, outside of teachers or unpaid volunteers, the hired business must obtain a permit from our Special Events office prior to approval.

Day Use Parking Fees for school groups (K through 12) with reservations may be waived. This approved form is your parking fee waiver. Place copies in the front windshield of all vehicles with your group. **It is your responsibility to bring copies of this form. Failure to display this form may result in a citation.**

Certification

The above described visit is an official field trip and will be under the direction of adequate supervising personnel.
 Signed: _____, *Principal of School/ Responsible Party*

FOR PARKS USE ONLY

Time & Date of Tour: _____ Fee: _____

Visit is Approved Visit is NOT Approved due to: _____

Park Staff: _____ Name _____ Signature _____ Date _____

Comments: _____
 Malibu Sector DPR124 (Updated Jan. 2022)