



Point Mugu, Leo Carrillo, Malibu Creek & Malibu Lagoon State Parks

FIELD TRIP

School Group Reservation Request

- Your school field trip has been arranged with State Parks through another program and is considered self-guided. Approval of your visit is contingent upon our office receiving the completed school group reservation request form with the principal's signature promptly.
- Your naturalist leader will be your contact regarding your reservation confirmation and other program details.
- Your copy of the approved reservation request form will serve as your bus/vehicle pass; if other vehicles will be accompanying you please make copies for them as well.** If the Park entrance station is not staffed when you arrive, place a copy of the form in the windows of all the vehicles. It is your responsibility to bring the reservation form with you to the Park. Please note the following conditions:
 - Vehicles must park in the Day Use area only; parking anywhere else within the Park is not authorized; such as campsites, turn outs or along the road.
 - Fees are waived only for the duration of the interpretive program and appropriate lunch and restroom breaks (times are listed on your reservation request). If your group decides to remain in the Park for a longer length of time, full day use fees must be paid at the entrance station.
 - Weekends and summer months are a very busy time for our Parks and please be aware that even though your group is approved to visit and parking fees are waived there may not be parking available. You will be allowed to drop students off but may have to park outside the Park. We are unable to reserve specific parking for groups.
 - Your group will be responsible for cleaning up any trash generated from your group.
- Please note that day use parking fees are waived for school groups with approved reservations only. Schools without a reservation must pay full fees (\$12 per car & \$125 per bus) and maybe re-directed to other locations if the Park is full.

We look forward to seeing you and your students in the park!
California State Parks, Malibu Sector Interpretation

Return To:

California State Parks
Attn: State Park Interpreter
Lindsey Templeton
Office (818) 880-0372
lindsey.templeton@parks.ca.gov
Fax (818) 706-3869



SCHOOL GROUP RESERVATION REQUEST

Date: _____

Information:
Ranger Patterson
Fax (805) 986-0620

Park Malibu Creek State Park

School _____

Date _____

Address _____

Alt. Dates _____

Phone _____ Fax _____

Arrival Time _____ Departure Time _____

Teacher _____

No. of Classes _____ Grade _____

Email _____

No. Students _____ No. Adults _____

Emergency Cell Contact _____

Vehicle Type _____ No. _____

Other Teacher (s) _____

- Location**
- Leo Carrillo
 - Sycamore
 - Malibu Creek
 - Malibu Lagoon
 - Other: _____
 - Special Needs: _____

- Topic**
- Tidepool Program (Guided Only)
 - Ecology Program
 - Nature Hike With Sierra Club
 - Specific Topic: Inspiring Connections Outdoors (ICO)
 - Beach Day: Swimming? yes no
 - Lifeguard (\$35 per hr) # hours (4 min)

Type Guided Self-Guided

Reservations must be made 15 days in advance of the proposed date of your visit to allow preparation and scheduling by park personnel. The request shall be submitted to the Park and must be signed by the school principal. The Department reserves the right to combine tours when necessary. School groups shall be accompanied by enough school-appointed adult escorts or teachers to maintain order, and their escorts or teachers shall accompany students while on the tour.

Day use parking fees for school groups (K through 12) with reservations may be waived. This approved form is your parking fee waiver. Place copies in the front windshield of all vehicles with your group. **It is your responsibility to bring copies of this form with you. Failure to display this form may result in a parking citation.**

CERTIFICATION

The above described visit is an official school field trip and will be under the direction of adequate supervising school personnel. Signed: _____, *Principal of School*

----- **FOR PARK USE ONLY** -----

Time of Tour _____ Fee _____

visit is approved visit is NOT approved due to: _____

Park Staff: _____ on _____

COMMENTS: _____

Sent Sch <input type="checkbox"/>	Posted Kiosk <input type="checkbox"/>	Posted PO <input type="checkbox"/>	Posted Maint <input type="checkbox"/>	LG Sch <input type="checkbox"/>	Staff Sch <input type="checkbox"/>	Conf w/info <input type="checkbox"/>	Fees Paid <input type="checkbox"/>	Check # <input type="checkbox"/>
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